



Hygiene Sue Health and Safety Policy 2019/2020

Statement of Intent

Hygiene Sue is committed to complying with the requirements of the Health and Safety at Work etc. Act 1974, to ensure the health, safety and welfare of our sub-contractors. We also fully accept our responsibility for other persons who may be affected by our activities. We will take steps to ensure that our statutory duties are met at all times.

Our Statement of Policy is:

- To provide adequate control of the health and safety risks arising from our work activities.
- To consult with our sub-contractors on matters affecting their health and safety.
- To provide and maintain safe equipment.
- To ensure safe handling and use of substances.
- To ensure all sub-contractors are competent to do their tasks, and to give them on-going training.
- To prevent accidents and cases of work-related ill health.
- To maintain safe and healthy working conditions.

The Organisation

All sub-contractors must co-operate with Hygiene Sue in establishing and monitoring safe and healthy working conditions to enable all statutory duties to be complied with. The successful implementation of this policy requires total commitment from all levels. Each individual has a legal obligation to take reasonable care for his or her health and safety, and to avoid any actions that may be detrimental to the health and safety of themselves or others.

- It is Hygiene Sue's policy not to dispense any form of medications or be a party to the security of such for learners or sub-contractors.
- All staff will be given such information, instruction and training as is necessary to enable the safe performance of work activities. This will be communicated / carried out to all sub-contractors and learners via email, letter, handouts, and one to one or group training where appropriate.
- All sub-contractors will be given the opportunity to raise issues regarding health, safety and welfare.
- Competent people have been appointed (Health & Safety Specialist) to assist us in meeting our statutory duties. If required, specialists from outside the company will be appointed.
- We will regard the neglect of health and safety by our staff as a serious matter to be treated according to normal disciplinary procedures.

Monitoring

This policy will be regularly monitored to ensure that the objectives are achieved. It will be reviewed and, if necessary, revised in the light of legislative or organisational changes.

Arrangements Section

Hygiene Sue will carry out risk assessments/Health & Safety Checklists, which will be reviewed annually at every work place to ensure adequate controls of health and safety for our learners and sub-contractors alike. Any issues arising from the risk assessments will be addressed in line with the Health and Safety at Work Act 1974. Any issues and concerns must be brought to the attention of the Hygiene Sue Health & Safety Specialist. Any sub-contractor in need of training on health and safety must discuss this with the Managing Director in order for adequate training to be organised. Basic health and safety requirements will be discussed with you during your induction and annually at appraisal/CPD Review.

Smoking Policy

We recognize the effects of smoking and passive smoking in the workplace. To protect the health and well being of all our sub-contractors, and in accordance to the legislation of July 1st 2007 we do not allow smoking within any of our premises. When working on customers' premises all sub-contractors must abide by our customers policy with regard to smoking arrangements.

Sue Richardson
Managing Director

Date: Dec 2018
Review Date: Dec 2019